

MAGISTRATE COURT FEE TARIFFS

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	DESCRIPTION	UNIT		SCALE B	SCALE C	SCALE D	SPECIAL NOTE
TABLE A	PART I - GENERAL PROVISIONS:						
Part I - 07	Where amount is allowed for an item, this amount will be inclusive of all attendances and services. Filing of documents at court	Per document		R 39.00	R 39.00	R 39.00	Excl. Sheriff's costs
Part I - 08	If amount is left blank: a) Drawing up documents c) Necessary services d) Necessary filing at court	Per folio Per document		R 39.00 R 39.00 R 39.00	R 39.00 R 39.00 R 39.00	R 39.00 R 39.00 R 39.00	Excl. Pleadings
Part I - 11	Unless otherwise specified: a) Perusal of document or pleading b) Necessary copies	Per folio Per A4 size		R 15.00 R 7.00	R 15.00 R 7.00	R 15.00 R 7.00	Incl. photocopies
Part I - 13	Collection commission on each instalment			10 %	10 %	10 %	Maximum per instalment: R 583.00
Part I - 19	The Fees in Part IV shall increase in accordance with any costs order made in terms of rule 33(1)(b) and as allowed at taxation			15%	15%	15%	
TABLE A	PART II - UNDEFENDED ACTIONS:						
Part II - 01	Registered letter of demand (Sec 56)			R 56.00	R 56.00	R 78.00	
Part II - 02	Summons (simple or combined), incl. letter of demand (other than Sec 56) where claim(s) ≤ R 10 000.00		R 908.00				Add R 24.00 for each additional defendant
Part II - 02A	Summons (simple), incl. letter of demand (other than Sec 56)			R 1317.00	R 1583.00	R 2054.00	Add R 24.00 for each additional defendant
Part II - 02B	Summons (combined), incl. letter of demand (other than Sec 56)			R 1770.00	R 2125.00	R 2758.00	Add R 24.00 for each additional defendant
Part II - 03	Judgment		R 182.00 *	R 487.00	R 795.00	R 1032.00	* Claim(s) ≤ R 10 000.00 Add R 24.00 for each additional defendant
Part II - 04	Notice in terms of Rule 12(2)			R 91.00	R 91.00	R 118.00	
Part II - 05	Notice in terms of Rule 54(1)			R 91.00	R 91.00	R 118.00	
Part II - 06	Affidavit or certificate						Table A Part I - 8 & 11
Part II - 07	Attending court for judgment or to obtain provisional sentence: a) Council not employed b) Council employed			R 229.00 R 91.00	R 286.00 R 109.00	R 371.00 R 144.00	
Part II - 08	Registered Letter of Demand in terms of Sec 57(1) or (3) or Sec 58(2), including copies			R 60.00	R 60.00	R 79.00	
Part II - 09	Sec 57: Admission of liability and undertaking to pay debt in instalments or otherwise			R 153.00	R 153.00	R 198.00	
Part II - 10	Sec 58: Consent to judgment or to judgment and an order to pay debt in instalments			R 153.00	R 153.00	R 198.00	
TABLE A	PART III - DEFENDED ACTIONS AND INTERPLEADER PROCEEDINGS:						
Part III - 01	Taking instructions to sue, defend, counterclaim, or defend a counterclaim, perusal of documents, consideration of merits and all consultations to issue summons			R 1019.00	R 1277.00	R 1597.00	
Part III - 02	Summons			R 536.00	R 642.00	R 831.00	Add R 24.00 for each additional defendant
Part III - 2A	Particulars of Claim or Declaration			R 536.00	R 642.00	R 831.00	Add R 24.00 for each additional defendant
Part III - 03	Appearance			R 64.00	R 80.00	R 103.00	
Part III - 04	Notice under Rules 12(2) and 21B(2)			R 64.00	R 80.00	R 103.00	
Part III - 05	Plea			R 536.00	R 642.00	R 831.00	
Part III - 06	Claim in reconvention			R 536.00	R 642.00	R 831.00	
Part III - 07	Reply			R 536.00	R 642.00	R 831.00	Add R 24.00 for each additional defendant
Part III - 08	Drawing up of all documents not specifically mentioned						Table A Part I - 8 & 11
Part III - 09	Production of documents for inspection or inspecting documents	Per 15 min*		R 229.00	R 286.00	R 371.00	
Part III - 10A	Pagination and indexing of pleadings	Per 15 min*		R 153.00	R 188.00	R 242.00	Also for Table A Part IV
Part III - 11	Recording of statements by witnesses	Per 15 min*		R 229.00	R 286.00	R 371.00	
Part III - 12	Notice of trial or reinstatement			R 64.00	R 80.00	R 104.00	
Part III - 13	Preparing for trial (if counsel is not employed)			R 1737.00	R 2085.00	R 2708.00	

DESCRIPTION		UNIT	SCALE B	SCALE C	SCALE D	SPECIAL NOTE	
TABLE A	PART III - DEFENDED ACTIONS AND INTERPLEADER PROCEEDINGS (CONTINUED):						
Part III - 14	Attendance at settlement negotiations	Per 15 min*		R 229.00	R 286.00	R 371.00	
Part III - 14A	Drawing up heads of argument	Per 15 min*		R229.00	R 286.00	R 371.00	Also for Table A Part IV
Part III - 15	Attending court during trial, on-the-spot inspection, postponement, or examination on commission:						
Part III - 16	a) If counsel is not employed	Per 15 min*		R 229.00	R 286.00	R 371.00	
	b) If counsel is employed	Per 15 min*		R 91.00	R 109.00	R 144.00	
Part III - 16	Attending pre-trial conference	Per 15 min*		R 229.00	R 286.00	R 371.00	
Part III - 17	Attending court to hear reserved judgment	Per 15 min*		R 46.00	R 56.00	R 74.00	
Part III - 18	Correspondence:						
Part III - 18	a) Letter	Per folio		R 36.00	R 46.00	R 58.00	
	b) Letter received (perusal incl.)			R 36.00	R 46.00	R 58.00	
Part III - 19	Attendance, not otherwise provided for			R 36.00	R 46.00	R 58.00	
Part III - 20	Formal telephone call			R 36.00	R 46.00	R 58.00	
Part III - 21	Telephone consultation	Per 5 min*		R 64.00	R 80.00	R 104.00	Max Scale B - C: R 222.00 Max Scale D: R 286.00
Part III - 22	Consultation, not otherwise provided for	Per 15 min*		R 229.00	R 286.00	R 371.00	
Part III - 23	Refresher fee, in postposed or partly heard trial			R 1126.00	R 1349.00	R 1752.00	Addition to Table A Part III – 13
Part III - 24	Waiting time at court	Per 15 min*		R 154.00	R 188.00	R 242.00	
Part III - 25	Traveling time	Per 15 min*		R 154.00	R 188.00	R 242.00	
Part III - 26	Subsistence and traveling expenses						Rule 33 (9)
TABLE A	PART IV - OTHER MATTERS:						
Part IV - 01	Instructions to make:						
Part IV - 01	a) Application, to oppose or to show cause			R 386.00	R 459.00	R 597.00	
	b) Application for liquidation of CC, perusal of all documents and consideration of merits, and all necessary consultations			R 942.00	R 1130.00	R 1469.00	
Part IV - 02	Drawing up of all documents						Table A Part I - 8 & 11
Part IV - 03	Attending court hearing:						
Part IV - 03	a) If counsel not employed	Per 15 min*		R 229.00	R 286.00	R 371.00	
	b) If counsel is employed (opposed)	Per 15 min*		R 91.00	R 112.00	R 144.00	
Part IV - 04	Preparation for:						
Part IV - 04	a) Argument, when opposed			R 938.00	R 1130.00	R 1469.00	
	b) Trial where proceedings are referred to trial or oral evidence			R 938.00	R 1130.00	R 1469.00	
Part IV - 04A	Drawing up heads of arguments for opposed applications	Per 15 min*		R 196.00	R 246.00	R318.00	
Part IV - 05	Consultations and settlement negotiations (opposed)	Per 15 min*		R 229.00	R 286.00	R 371.00	
Part IV - 06	Taxation: Drawing up bill of costs			11.00%	11.00%	11.00%	Calculated on fees only
Part IV - 07	Taxation: Attending taxation						
Part IV - 07	i) First R 10 000.00 or portion thereof			11%	11%	11%	Calculated on total amount of the bill
	ii) Second R 10 000.00 or portion thereof			6%	6%	6%	
	iii) Balance of the bill			3%	3%	3%	
Part IV - 08	Taxation: Attending on review of taxation	Per 15 min*		R 229.00	R 229.00	R 229.00	
Part IV - 09	Taxation: Notice of review of taxation or service						Table A Part I - 8 & 11
Part IV - 10	Taxation: Affidavit						Table A Part I - 8 & 11
Part IV - 11	Execution: Drawing up						
Part IV - 11	a) Warrant of execution, ejectment, and delivery up of possession			R 154.00	R 154.00	R 154.00	
	b) Each reissue			R 64.00	R 64.00	R 64.00	
Part IV - 12	Execution: all work done relating to releasing immovable property attached			R 192.00	R 192.00	R 192.00	
Part IV - 13	Execution: all work done relating to sale in execution of immovable property only			R 488.00	R 488.00	R 488.00	Excl. conditions of sale and fees provided for
Part IV - 14	Execution: Drawing up						
Part IV - 14	a) Notice of sale: Rule 41(8), Rule 43(7)(b)(i), or conditions of sale in terms of Rule 43(8)(a)(i)						Table A Part I - 8 & 11
	b) All work done and papers and documents supplied to the sheriff regarding the sale of movable property			R 333.00	R 333.00	R 333.00	
Part IV - 15	Execution: Security for restitution			R 128.00	R 128.00	R 128.00	
Part IV - 16	Counsel is employed: Instructions for exception or application			R 229.00	R 229.00	R 298.00	
Part IV - 17	Counsel is employed: Instructions on trial			R 293.00	R 293.00	R 368.00	

DESCRIPTION		UNIT	SCALE B	SCALE C	SCALE D	SPECIAL NOTE		
TABLE A	PART IV - OTHER MATTERS (CONTINUED):							
Part IV - 18	Counsel is employed: Drawing brief on exception or application					Table A Part I - 8 & 11		
Part IV - 19	Counsel is employed: Drawing brief on trial					Table A Part I - 8 & 11		
Part IV - 20	Counsel is employed: Attending consultation with counsel	Per 15 min*		R 95.00	R 95.00	R 120.00		
Part IV - 21	Fees to Counsel: Application							
	a) Appearance in court for unopposed applications	Per 15 min*		R 196.00	R 246.00	R 318.00	Minimum: 1 hour	
	b) Appearance in court for opposed applications, includes preparation, consultation & appearance on same day	Per 15 min*		R 6272.00	R 7872.00	R10176.00		
	c) Drawing up heads of argument for an opposed application	Per 15min*		R 196.00	R 246.00	R318.00		
	d) For preparation prior to the day of argument, where opposed			R 874.00	R 1053.00	R 1369.00		
Part IV - 22	Fees to Counsel: Trial							
	a) Appearances in court, including part heard and postponed trial matters (includes preparation, consultation and appearances on same day)			R 6272.00	R 7872.00	R10176.00		
	b) Drawing up heads of argument for defended actions	Per 15 min*		R 196.00	R 246.00	R 318.00		
	c) Preparations prior to day of trial			R 1619.00	R 1943.00	R 2524.00		
	a) If trial is postponed, settled or withdrawn on the day of hearing or before the first day's hearing, a reservation fee may be levied, as follows:							
	i) Not more than 2 days prior to day of set down			R 6272.00	R 7872.00	R10176.00		
	ii) Between 3 and 7 days prior to day of set down			R 4181.33	R 5248.00	R 6784.00		
	iii) More than 7 days prior to day of set down			None	None	None		
	Part IV - 23	Fees to Counsel: Traveling allowance if court is held more than 30 km from the nearest Provisional or Local division, other than a Circuit Court, of the High Court	Per km		R 8.00	R 8.00	R 8.00	Only by special order of the court
	Note	c) Fees to Counsel: Traveling time						Rule 33(9)
Part IV - 24	Fees to Counsel: Consultation	Per 15 min*		R 229.00	R 229.00	R 229.00		
Part IV - 25	...							
Part IV - 26	Fees to Counsel: Drawing up pleadings			R 514.00	R 514.00	R 514.00		
Part IV - 27	Miscellaneous: Obtaining certified copy of judgment			R 115.00	R 115.00	R 115.00		
Part IV - 28	Miscellaneous: Obtaining payment in terms of Rule 18(4)			R 80.00	R 80.00	R 80.00		
Part IV - 29	Miscellaneous: Request for security in terms of Rule 62(1)						Table A Part I - 8 & 11	
Part IV - 30	Miscellaneous: Furnishing security in terms of Rule 62(1)						Table A Part I - 8 & 11	
DESCRIPTION			UNIT	FEE	SPECIAL NOTE			
TABLE B	PART I - GENERAL PROVISIONS IN TERMS OF SEC 65:							
Part I - 03	Additional costs allowed:							
	a)	Disbursements incurred during course of proceedings						
	b)	Collection commission on each instalment				10.00 %	Maximum per instalment: R 583.00	
	c)	Disbursements incurred under Sec 72						
	d)	Tracing disbursement (Minimum capital amount of debt: R 637.00)					Maximum per trace: R 487.00	
Part I - 05	Table A Part IV 1 -5 is applicable to this section							
Part I - abc	Notice in terms of Sec 65a(1):							
	a)	Claim: R 0.00 - R 1000.00				R 321.00		
	b)	Claim: R 1000.01 - R 2000.00				R 487.00		
	c)	Claim: R 2000.01 +				R 574.00		
Part I - d	Warrant of arrest (Form 40A)				R 127.00			
Part I - e	i)	Emoluments attachment order (Form 38)				R 254.00		
	ii)	Reissue (Certificates included)				R 204.00		
Part I - f	Application for costs on notice (Incl. appearance)				R 127.00			
Part I - g	Obtaining a certified copy of judgment				R 127.00			
Part I - h	Affidavit or certificate by judgment debtor or by his or her attorney				R 90.00			
Part I - i	Registered letter in terms of Sec 65A(2), Sec 65E(6) or Sec 65J(2) by the creditor or by his or her attorney				R 58.00			
Part I - j	Rule 45(7) affidavit or affirmation by debtor				R 152.00			
Part I - k	Request for an order under Sec 65				R 90.00			
Part I - l	Attending postponed proceedings in terms of Sec 65E(3) or proceedings pursuant to the arrest of a judgment debtor, director or officer or pursuant to a Sec 65A(8)(b) notice				R 127.00			

	DESCRIPTION	UNIT	FEE	SPECIAL NOTE
TABLE B	PART I - GENERAL PROVISIONS IN TERMS OF SEC 65 (CONTINUED):			
Part I - m	Subpoena:			
	i) Drawing up	Per folio	R 36.00	
	ii) Attendance		R 26.00	
Part I - n	i) Letter or telegram written or received, including a copy to retain	Per folio	R 36.00	
	ii) Attendance, not otherwise provided for		R 36.00	
	iii) Formal telephone call	Per call	R 36.00	
TABLE B	PART II - GENERAL PROVISIONS IN TERMS OF SEC 72:			
Part II - 02	Additional costs allowed:			
	a) Disbursements incurred during course of proceedings			
	b) Collection commission on each instalment		10.00 %	Maximum per instalment: R 583.00
	d) Tracing disbursement (Minimum capital amount of debt: R 637.00)			Maximum per trace: R 487.00
Part II - ab	Application for Garnishee order:			
	a) Claim: R 0.00 - R 200.00		R 192.00	
	b) Claim: R 200.01 +		R 410.00	
Part II - c	Obtaining certified copy of a judgment		R 115.00	
Part II - d	Application for an order of execution against the garnishee		R 115.00	
Part II - e	Garnishee order (Form 39)		R 152.00	
TABLE B	PART III - GENERAL PROVISIONS IN TERMS OF SEC 74:			
Part III - ab	Additional costs allowed:			
	a) Disbursements incurred during course of proceedings			
	b) Collection commission on each instalment		10.00 %	Included in 12.5% ito Sec 74L(2)
Part III - 01	Instructions to apply for administration order, incl. perusal of summonses, demands etc. and ascertaining amount of assets and liabilities (incl. attendances and correspondence):			
	a) Creditors: 1 to 10		R 229.00	
	b) Creditors: 11 to 20		R 321.00	
	c) Creditors: 21 +		R 512.00	
Part III - 02	Sec 74Q(1) Instruction for application, to oppose or granting administration order		R 182.00	
Part III - 03	Drawing up application for administration order or review thereof and affidavit, incl. annexures and attendances		R 319.00	Excl. attendance in court
Part III - 04	Copies for creditors: application, affidavit and annexures	Per page	R 7.00	
Part III - 05	Perusal of application and other documents served	Per folio	R 15.00	Only attorney or opposing party
Part III - 06	Attending court:			
	a) Postponement or setting aside, not occasioned by attorney or his or her client		R 86.00	
	b) Any other hearing			
	i) Creditors: 1 to 10		R 182.00	
	ii) Creditors: 11 +		R 343.00	
Part III - 07	Furnish information: referred to in Sec 74 m(a), to a creditor		R 25.00	
Part III - 08	Furnish copy: referred to in Sec 74, 74A(1), 74G(1), 74J or 65I(2)	Per page	R 7.00	
Part III - 09	Correspondences and attendances		R 38.00	

AMOUNT IN DISPUTE, APPARENT:

Scale A: Repealed
Scale B: R 0.01 - R 50 000.00
Scale C: R 50 000.01 - R 200 000.00
Scale D: R 200 000.01+ or matter in terms of Sec 29(1B)(a)

AMOUNT IN DISPUTE, NOT APPARENT:

Scale C: matter instituted in the Magistrates for a District
Scale D: matter instituted in the Regional Court for a Regional Division

FOLIO: 100 words

FIGURES: 4 figures shall be reckoned as 1 word

TIME UNIT: Minutes or part thereof *

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