

# MAGISTRATE COURT FEE TARIFFS

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	DESCRIPTION	UNIT		SCALE B	SCALE C	SCALE D	SPECIAL NOTE
<b>TABLE A</b>	<b>PART I - GENERAL PROVISIONS:</b>						
<b>Part I - 07</b>	Where amount is allowed for an item, this amount will be inclusive of all attendances and services. Filing of documents at court	Per document		R 39.00	R 39.00	R 39.00	Excl. Sheriff's costs
<b>Part I - 08</b>	If amount is left blank: a) Drawing up documents c) Necessary services d) Necessary filing at court	Per page  Per document		R 97.00 R 39.00 R 39.00	R 97.00 R 39.00 R 39.00	R 97.00 R 39.00 R 39.00	Excl. Pleadings
<b>Part I - 11</b>	Unless otherwise specified: a) Perusal of document or pleading b) Necessary copies d) Uploading documents onto an online court portal (all inclusive tariff)	Per page Per A4 size Per page		R 37.00 R 7.00 R 2.00	R 37.00 R 7.00	R 37.00 R 7.00	Incl. photocopies, scans
<b>Part I - 13</b>	Collection commission on each instalment			10 %	10 %	10 %	Maximum per instalment: R 583.00
<b>Part I - 19</b>	The Fees in Part IV shall increase in accordance with any costs order made in terms of rule 33(1)(b) and as allowed at taxation			15%	15%	15%	
<b>TABLE A</b>	<b>PART II - UNDEFENDED ACTIONS:</b>						
<b>Part II - 01</b>	Registered letter of demand (Sec 56)			R 56.00	R 56.00	R 78.00	
<b>Part II - 02</b>	Summons (simple or combined), incl. letter of demand (other than Sec 56) where claim(s) ≤ R 10 000.00		R 908.00				Add R 24.00 for each additional defendant
<b>Part II - 02A</b>	Summons (simple), incl. letter of demand (other than Sec 56)			R 1317.00	R 1583.00	R 2054.00	Add R 24.00 for each additional defendant
<b>Part II - 02B</b>	Summons (combined), incl. letter of demand (other than Sec 56)			R 1770.00	R 2125.00	R 2758.00	Add R 24.00 for each additional defendant
<b>Part II - 03</b>	Judgment		R 182.00 *	R 487.00	R 795.00	R 1032.00	* Claim(s) ≤ R 10 000.00 Add R 24.00 for each additional defendant
<b>Part II - 04</b>	Notice in terms of Rule 12(2)			R 91.00	R 91.00	R 118.00	
<b>Part II - 05</b>	Notice in terms of Rule 54(3)(a)			R 91.00	R 91.00	R 118.00	
<b>Part II - 06</b>	Affidavit or certificate						Table A Part I - 8 & 11
<b>Part II - 07</b>	Attending court for judgment or to obtain provisional sentence: a) Council not employed b) Council employed			R 229.00 R 91.00	R 286.00 R 109.00	R 371.00 R 144.00	
<b>Part II - 08</b>	Registered Letter of Demand in terms of Sec 57(1) or (3) or Sec 58(2), including copies			R 60.00	R 60.00	R 79.00	
<b>Part II - 09</b>	Sec 57: Admission of liability and undertaking to pay debt in instalments or otherwise			R 153.00	R 153.00	R 198.00	
<b>Part II - 10</b>	Sec 58: Consent to judgment or to judgment and an order to pay debt in instalments			R 153.00	R 153.00	R 198.00	
<b>TABLE A</b>	<b>PART III - DEFENDED ACTIONS AND INTERPLEADER PROCEEDINGS:</b>						
<b>Part III - 01</b>	Taking instructions to sue, defend, counterclaim, or defend a counterclaim, perusal of documents, consideration of merits and all consultations to issue summons			R 1019.00	R 1277.00	R 1597.00	
<b>Part III - 02</b>	Summons			R 536.00	R 642.00	R 831.00	Add R 24.00 for each additional defendant
<b>Part III - 2A</b>	Particulars of Claim or Declaration			R 536.00	R 642.00	R 831.00	Add R 24.00 for each additional defendant
<b>Part III - 03</b>	Appearance			R 64.00	R 80.00	R 103.00	
<b>Part III - 04</b>	Notice under Rules 12(2) and 21B(2)			R 64.00	R 80.00	R 103.00	
<b>Part III - 05</b>	Plea			R 536.00	R 642.00	R 831.00	
<b>Part III - 06</b>	Claim in reconvention			R 536.00	R 642.00	R 831.00	
<b>Part III - 07</b>	Reply			R 536.00	R 642.00	R 831.00	Add R 24.00 for each additional defendant
<b>Part III - 08</b>	Drawing up of all documents not specifically mentioned						Table A Part I - 8 & 11
<b>Part III - 09</b>	Production of documents for inspection or inspecting documents	Per 15 min*		R 229.00	R 286.00	R 371.00	

	DESCRIPTION	UNIT		SCALE B	SCALE C	SCALE D	SPECIAL NOTE
<b>TABLE A</b>	<b>PART III - DEFENDED ACTIONS AND INTERPLEADER PROCEEDINGS (CONTINUED):</b>						
<b>Part III - 10A</b>	Pagination and indexing of pleadings	Per 15 min*		R 153.00	R 188.00	R 242.00	Also for Table A Part IV
<b>Part III - 11</b>	Recording of statements by witnesses	Per 15 min*		R 229.00	R 286.00	R 371.00	
<b>Part III - 12</b>	Notice of trial or reinstatement			R 64.00	R 80.00	R 104.00	
<b>Part III - 13</b>	Preparing for trial (if counsel is not employed)			R 1737.00	R 2085.00	R 2708.00	
<b>Part III - 14</b>	Attendance at settlement negotiations	Per 15 min*		R 229.00	R 286.00	R 371.00	
<b>Part III - 14A</b>	Drawing up heads of argument	Per 15 min*		R 229.00	R 286.00	R 371.00	Also for Table A Part IV
<b>Part III - 15</b>	Attending court during trial, on-the-spot inspection, postponement, or examination on commission:						
	a) If counsel is not employed	Per 15 min*		R 229.00	R 286.00	R 371.00	
	b) If counsel is employed	Per 15 min*		R 91.00	R 109.00	R 144.00	
<b>Part III - 16</b>	Attending pre-trial conference	Per 15 min*		R 229.00	R 286.00	R 371.00	
<b>Part III - 17</b>	Attending court to hear reserved judgment	Per 15 min*		R 46.00	R 56.00	R 74.00	
<b>Part III - 18</b>	Correspondence:						
	a) Letter	Per page		R 97.00	R 115.00	R 145.00	
	b) Letter received (perusal incl.)			R 36.00	R 46.00	R 58.00	
<b>Part III - 19</b>	Attendance, not otherwise provided for			R 36.00	R 46.00	R 58.00	
<b>Part III - 20</b>	Formal telephone call			R 36.00	R 46.00	R 58.00	
<b>Part III - 21</b>	Telephone consultation	Per 5 min*		R 64.00	R 80.00	R 104.00	Max Scale B - C: R 222.00 Max Scale D: R 286.00
<b>Part III - 22</b>	Consultation, not otherwise provided for	Per 15 min*		R 229.00	R 286.00	R 371.00	
<b>Part III - 23</b>	Refresher fee, in postposed or partly heard trial			R 1126.00	R 1349.00	R 1752.00	Addition to Table A Part III – 13
<b>Part III - 24</b>	Waiting time at court	Per 15 min*		R 154.00	R 188.00	R 242.00	
<b>Part III - 25</b>	Traveling time	Per 15 min*		R 154.00	R 188.00	R 242.00	
<b>Part III - 26</b>	Subsistence and traveling expenses						Rule 33 (9)
<b>TABLE A</b>	<b>PART IV - OTHER MATTERS:</b>						
<b>Part IV - 01</b>	Instructions to make:						
	a) Application, to oppose or to show cause			R 386.00	R 459.00	R 597.00	
	b) Application for liquidation of CC, perusal of all documents and consideration of merits, and all necessary consultations			R 942.00	R 1130.00	R 1469.00	
<b>Part IV - 02</b>	Drawing up of all documents						Table A Part I - 8 & 11
<b>Part IV - 03</b>	Attending court hearing:						
	a) If counsel not employed	Per 15 min*		R 229.00	R 286.00	R 371.00	
	b) If counsel is employed (opposed)	Per 15 min*		R 91.00	R 112.00	R 144.00	
<b>Part IV - 04</b>	Preparation for:						
	a) Argument, when opposed			R 938.00	R 1130.00	R 1469.00	
	b) Trial where proceedings are referred to trial or oral evidence			R 938.00	R 1130.00	R 1469.00	
<b>Part IV - 04A</b>	Drawing up heads of arguments for opposed applications	Per 15 min*		R 196.00	R 246.00	R 318.00	
<b>Part IV - 05</b>	Consultations and settlement negotiations (opposed)	Per 15 min*		R 229.00	R 286.00	R 371.00	
<b>Part IV - 06</b>	Taxation: Drawing up bill of costs			11.00%	11.00%	11.00%	Calculated on fees only
<b>Part IV - 07</b>	Taxation: Attending taxation						
	i) First R 10 000.00 or portion thereof			11%	11%	11%	Calculated on total amount of the bill
	ii) Second R 10 000.00 or portion thereof			6%	6%	6%	
	iii) Balance of the bill			3%	3%	3%	
<b>Part IV - 08</b>	Taxation: Attending on review of taxation	Per 15 min*		R 229.00	R 229.00	R 229.00	
<b>Part IV - 09</b>	Taxation: Notice of review of taxation or service						Table A Part I - 8 & 11
<b>Part IV - 10</b>	Taxation: Affidavit						Table A Part I - 8 & 11
<b>Part IV - 11</b>	Execution: Drawing up						
	a) Warrant of execution, ejectment, and delivery up of possession			R 154.00	R 154.00	R 154.00	
	b) Each reissue			R 64.00	R 64.00	R 64.00	
<b>Part IV - 12</b>	Execution: all work done relating to releasing immovable property attached			R 192.00	R 192.00	R 192.00	
<b>Part IV - 13</b>	Execution: all work done relating to sale in execution of immovable property only			R 488.00	R 488.00	R 488.00	Excl. conditions of sale and fees provided for

	DESCRIPTION	UNIT	SCALE B	SCALE C	SCALE D	SPECIAL NOTE	
TABLE A	PART IV - OTHER MATTERS (CONTINUED):						
Part IV - 14	Execution: Drawing up a) Notice of sale: Rule 41(8), Rule 43(7)(b)(i), or conditions of sale in terms of Rule 43(8)(a)(i) b) All work done and papers and documents supplied to the sheriff regarding the sale of movable property			R 333.00	R 333.00	R 333.00	Table A Part I - 8 & 11
Part IV - 15	Execution: Security for restitution			R 128.00	R 128.00	R 128.00	
Part IV - 16	Counsel is employed: Instructions for exception or application			R 229.00	R 229.00	R 298.00	
Part IV - 17	Counsel is employed: Instructions on trial			R 293.00	R 293.00	R 368.00	
Part IV - 18	Counsel is employed: Drawing brief on exception or application						Table A Part I - 8 & 11
Part IV - 19	Counsel is employed: Drawing brief on trial						Table A Part I - 8 & 11
Part IV - 20	Counsel is employed: Attending consultation with counsel	Per 15 min*		R 95.00	R 95.00	R 120.00	
Part IV - 21	Fees to Counsel: Application a) Appearance in court for unopposed applications b) Appearance in court for opposed applications, includes preparation, consultation & appearance on same day c) Drawing up heads of argument for an opposed application d) For preparation prior to the day of argument, where opposed	Per 15 min* Per 15 min* Per 15min* Per 15 min*		R 196.00 R 6272.00 R 196.00 R 874.00	R 246.00 R 7872.00 R 246.00 R 1053.00	R 318.00 R10176.00 R318.00 R 1369.00	Minimum: 1 hour
Part IV - 22	Fees to Counsel: Trial a) Appearances in court, including part heard and postponed trial matters (includes preparation, consultation and appearances on same day) b) Drawing up heads of argument for defended actions c) Preparations prior to day of trial	Per 15 min*		R 6272.00 R 196.00 R 1619.00	R 7872.00 R 246.00 R 1943.00	R10176.00 R 318.00 R 2524.00	
Note	a) If trial is postponed, settled or withdrawn on the day of hearing or before the first day’s hearing, a reservation fee may be levied, as follows: i) Not more than 2 days prior to day of set down ii) Between 3 and 7 days prior to day of set down iii) More than 7 days prior to day of set down			R 6272.00 R 4181.33 None	R 7872.00 R 5248.00 None	R10176.00 R 6784.00 None	
Part IV - 23	Fees to Counsel: Traveling allowance if court is held more than 30 km from the nearest Provisional or Local division, other than a Circuit Court, of the High Court	Per km		R 8.00	R 8.00	R 8.00	Only by special order of the court
Note	c) Fees to Counsel: Traveling time						Rule 33(9)
Part IV - 24	Fees to Counsel: Consultation	Per 15 min*		R 229.00	R 229.00	R 229.00	
Part IV - 25	...						
Part IV - 26	Fees to Counsel: Drawing up pleadings			R 514.00	R 514.00	R 514.00	
Part IV - 27	Miscellaneous: Obtaining certified copy of judgment			R 115.00	R 115.00	R 115.00	
Part IV - 28	Miscellaneous: Obtaining payment in terms of Rule 18(4)			R 80.00	R 80.00	R 80.00	
Part IV - 29	Miscellaneous: Request for security in terms of Rule 62(1)						Table A Part I - 8 & 11
Part IV - 30	Miscellaneous: Furnishing security in terms of Rule 62(1)						Table A Part I - 8 & 11
DESCRIPTION		UNIT	FEE	SPECIAL NOTE			
TABLE B	PART I - GENERAL PROVISIONS IN TERMS OF SEC 65:						
Part I - 03	Additional costs allowed: a) Necessary disbursements incurred during course of proceedings b) Collection commission on each instalment c) Disbursements incurred under Sec 72 d) Tracing disbursement (Minimum capital amount of debt: R 9000.00)			10.00 %		Maximum per instalment: R 583.00 Maximum per trace: R 487.00	
Part I - 05	Table A Part IV 1 -5 is applicable to this section						

	DESCRIPTION	UNIT	FEE	SPECIAL NOTE
<b>TABLE B</b>	<b>PART I - GENERAL PROVISIONS IN TERMS OF SEC 65 (CONTINUED):</b>			
<b>Part I - abc</b>	Notice in terms of Sec 65a(1): a) Claim: R 0.00 - R 10 000.00 b) Claim: R 10 000.01 - R 50 000.00 c) Claim: R 50 000.01 +		R 1000.00 R 1187.00 R 1595.00	
<b>Part I - d</b>	Warrant of arrest (Form 40A)		R 127.00	
<b>Part I - e</b>	i) Emoluments attachment order (Form 38) ii) Reissue (Certificates included) iii) Application to issue Emoluments attachment order (Form 38A)		R 254.00 R 204.00 R 254.00	
<b>Part I - f</b>	Application for costs on notice (Incl. appearance)		R 127.00	
<b>Part I - g</b>	Obtaining a certified copy of judgment		R 127.00	
<b>Part I - h</b>	Affidavit or certificate by judgment debtor or the judgment creditor's attorney		R 90.00	
<b>Part I - i</b>	Registered letter in terms of Sec 65A(2), Sec 65E(6) or Sec 65J(2) by the creditor or the creditor's attorney		R 58.00	
<b>Part I - j</b>	Rule 45(7) affidavit or affirmation by debtor		R 152.00	
<b>Part I - k</b>	Request for an order under Sec 65		R 90.00	
<b>Part I - l</b>	Attending postponed proceedings in terms of Sec 65E(3) or proceedings pursuant to the arrest of a judgment debtor, director or officer or pursuant to a Sec 65A(8)(b) notice		R 127.00	
<b>Part I - m</b>	Subpoena: i) Drawing up ii) Attendance	Per page	R 97.00 R 26.00	
<b>Part I - n</b>	i) Letter or telegram written or received, including a copy to retain ii) Attendance, not otherwise provided for iii) Formal telephone call	Per page Per call	R 97.00 R 36.00 R 36.00	
<b>TABLE B</b>	<b>PART II - GENERAL PROVISIONS IN TERMS OF SEC 72:</b>			
<b>Part II - 02</b>	Additional costs allowed: a) Disbursements incurred during course of proceedings b) Collection commission on each instalment d) Tracing disbursement (Minimum capital amount of debt: R 637.00)		10.00 %	Maximum per instalment: R 583.00 Maximum per trace: R 487.00
<b>Part II - ab</b>	Application for Garnishee order: a) Claim: R 0.00 - R 200.00 b) Claim: R 200.01 +		R 192.00 R 410.00	
<b>Part II - c</b>	Obtaining certified copy of a judgment		R 115.00	
<b>Part II - d</b>	Application for an order of execution against the garnishee		R 115.00	
<b>Part II - e</b>	Garnishee order (Form 39)		R 152.00	
<b>TABLE B</b>	<b>PART III - GENERAL PROVISIONS IN TERMS OF SEC 74:</b>			
<b>Part III - ab</b>	Additional costs allowed: a) Disbursements incurred during course of proceedings b) Collection commission on each instalment		10.00 %	Included in 12.5% to Sec 74L(2)
<b>Part III - 01</b>	Instructions to apply for administration order, incl. perusal of summonses, demands etc. and ascertaining amount of assets and liabilities (incl. attendances and correspondence): a) Creditors: 1 to 10 b) Creditors: 11 to 20 c) Creditors: 21 +		R 229.00 R 321.00 R 512.00	
<b>Part III - 02</b>	Sec 74Q(1) Instruction for application, to oppose or granting administration order		R 182.00	
<b>Part III - 03</b>	Drawing up application for administration order or review thereof and affidavit, incl. annexures and attendances		R 319.00	Excl. attendance in court
<b>Part III - 04</b>	Copies for creditors: application, affidavit and annexures	Per page	R 7.00	
<b>Part III - 05</b>	Perusal of application and other documents served	Per page	R 37.00	Only attorney or opposing party
<b>Part III - 06</b>	Attending court: a) Postponement or setting aside, not occasioned by attorney or his or her client b) Any other hearing i) Creditors: 1 to 10 ii) Creditors: 11 +		R 86.00 R 182.00 R 343.00	
<b>Part III - 07</b>	Furnish information: referred to in Sec 74 m(a), to a creditor		R 25.00	
<b>Part III - 08</b>	Furnish copy: referred to in Sec 74, 74A(1), 74G(1), 74J or 65I(2)	Per page	R 7.00	
<b>Part III - 09</b>	Correspondences and attendances		R 38.00	

**AMOUNT IN DISPUTE, APPARENT:**

Scale A: Repealed  
Scale B: R 0.01 - R 50 000.00  
Scale C: R 50 000.01 - R 200 000.00  
Scale D: R 200 000.01+ or matter in terms of Sec 29(1B)(a)

**AMOUNT IN DISPUTE, NOT APPARENT:**

Scale C: matter instituted in the Magistrates for a District  
Scale D: matter instituted in the Regional Court for a Regional Division

**PAGE:** 250 written or printed words or figures or part thereof

**FIGURES:** 4 figures shall be reckoned as 1 word

**TIME UNIT:** Minutes or part thereof \*

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